



# Daytona Beach Computer Learning Center

## Registration Form

(See instructions on the other side)

Today's Date    /    /

First Name	Last Name	Name You Go By	Registration use only	
First Name	Last Name	Name You Go By	Paid	_____
			Date	_____
			Initial	_____
Street		City		Zip
Home Phone		Cell Phone	Email Address	

**I'M READY!    Please register me for the following classes**

iPH1 # _____ \$20	iPH2 # _____ \$40				\$ _____
Date _____	Date _____				

GS1# _____ \$10	BCR# _____ \$10	GS2W10 # _____ \$40		SPR # _____ \$40	
Date _____	Date _____	Date _____		Date _____	\$ _____

Thank you!

Please make out your check to **DBCLC**.

TOTAL \$ \_\_\_\_\_

**A refund of the class fee is available if the request is received at least 7 days prior to the first day of the class.**

To express your interests in new courses, please write in a description on the line below.

Please answer the following questions for computer classes only

How did you hear about *DBCLC*? \_\_\_\_\_

What is your computer experience? ( ) None ( ) less than a year ( ) More than a year

Do you have access to a computer? ( ) Yes ( ) No

What is the appox age of your PC? \_\_\_\_\_ Months

Which Microsoft operating system are you using? ( ) W7 ( ) W10

What email system are you currently using? \_\_\_\_\_

(Yahoo, Hot mail, Gmail, AOL, Windows Mail, RR, Other)

07/13/17

# Registration Form

1. Obtain a brochure for course descriptions, prerequisites and scheduling. Course brochures are available in the classroom or by calling the Learning Center at 386-254-1688.
  2. Complete the reverse side of this form. Please be sure to include the **number** of the course you desire. (Example, GS2W10 #**15**). One of these registration forms and the applicable class fee are required to reserve a seat in that class. You should call Registrations on 386 788-2118 to confirm that there is a seat available in the class you desire. Registrations are taken in order of date received and should arrive at least 10 days prior to the scheduled start date. Class seats will be held 10 days without the class fee, however, after 10 days the seat will be made available to other students. DBCLC accepts only cash, money orders or personal checks. Sorry, no credit cards, please.
  3. Please make your check **payable to DBCLC**. Students who find that they will be unable to attend the class may request a refund of the class fee paid **if the request is received at least 7 days prior to the first day of class.**
  4. Mail the registration request with a check for the class fee to:  
Merv Disch, **DBCLC** Registrar  
PO Box 10194  
Daytona Beach, FL 32120
- The completed registration form and fee can be hand delivered to the office; however, it is not staffed full time and may not be open.
5. A reminder notice will be mailed and/or telephoned to you prior to the start of the class.